Washington County Community Mediation Center

Volunteer Application

Name: _____ Home Phone:_____

Address: _____ Cell Phone: _____

City: _____ State : _____Zip: _____

(Demographics used for grants only)

Email Address: _____ Ethnicity: _____

_____ Sex: _____

Preferred Method of Contact: _____ Birthdate: _____

_____ Income: _____

Training Courses Completed (include dates): Education: _____

_____

_____

_____

General Availability (please check all that apply):

	Morning	Early PM	Late PM	Evening
Sunday	☐	☐	☐	☐
Monday	☐	☐	☐	☐
Tuesday	☐	☐	☐	☐
Wednesday	☐	☐	☐	☐
Thursday	☐	☐	☐	☐
Friday	☐	☐	☐	☐
Saturday	☐	☐	☐	☐

Orientation

We will hold an orientation on the third Tuesday of every month. After your orientation, we will set up your beginning volunteer activities

One-month Probationary Period

Your first month here will be a chance for you to get to know us, and for us to get to know you. At the end of your first month, we will talk with you, and we will decide together whether you will be staying with us or whether it would be better for us to part ways.

Down time and job search

There will be times when we don't anything for you to do. Hopefully, these will be minimal. However, please bring something to keep yourself occupied if need be.

We will encourage you to learn about mediation when you have down time.

We will also encourage you to pursue your job search (if any) during your down time. You may use our computers to do so. **However, please read the next item about internet use and take it to heart.**

Internet Use Policy

From this point forward, anyone found downloading programs, or accessing websites, that are not directly related to your work here at WCCMC will be asked to leave and will NOT be invited back.

Exceptions will be made for legitimate job search sites. A list of approved job search sites follows. If you want to use a different site, you MUST clear it with us first.

Approved Job Search sites;

pcmag.com	snagajob.com	jobsforward.com
careerbuilder.com	theladders.com	jobfox.com
craigslist.org	usajobs.com	jobsradar.com
execu-search.com	jobungo.com	hound.com
hound.com	jobcircle.com	jobcentral.com
indeed.com	heraldmailclassified.com	jobserve.com
jobcentral.com	beyond.com	linkedin.com
jobserve.us	businessworkforce.com	Facebook.com **(email & jobs only)**
jobster.com	jobfetch.com	
monster.com	healthcarejobsite.com	
oodle.com/jobs/	financialjobbank.com	
simplyhired.com	workinretail.com	

Confidentiality Statement

I understand and agree that in the performance of my duties as a volunteer or employee of the Washington County Community Mediation Center I must hold in strictest confidence any observations I may make or hear regarding participants, participants' families, or staff with the exception of suspected child abuse, elder abuse or credible threats of violence.

I understand that intentional or accidental violation of confidentiality may result in disciplinary action, including termination, by the Washington County Community Mediation Center and possible legal action by others (participants, their families, etc.).

_____

Signature Date

Thanks for your interest and efforts on behalf of The Washington County Community Mediation Center.

Together, we can make a difference in people's lives.